MACECOM Governance Board Minutes

May 12, 2026
50 W Rose Nye Way 3:00 pm

Present:
Commissioner Pete Butkus, Central Mason Fire/EMS
Chief Chris Kostad, Shelton Police Department
Commissioner Pat Tarzwell, Mason County
Chief Stan Loertscher, Mason County Fire Chiefs
Commissioner Kelly Frazier, Mason County Fire Commissioners
Councilmember Eric Onisko, City of Shelton
Chief Brandon Searles, Central Mason Fire/EMS
Lt. Nate Birklid, Mason County Sheriff's Office

MACECOM Staff:
Executive Director, Joe Schmit
Deputy Director, Carrie Robson
Office Manager, Jann Lusignan
Public Safety Systems Manager, Chris Huss

Guests:
Spencer Jones, Hood Canal Communications (HCC)

1. The meeting was called to order at 3:00 pm by Chair Pete Butkus and introductions were made around the room.

2. Commissioner Pat Tarzwell moved to approve the minutes of the April 2026 Governance Board meeting as presented. Councilmember Eric Onisko seconded the motion. Motion carried.

3. CAD/RMS Server Status Update – HCC/MACECOM
   Executive Director Joe Schmit and Spencer Jones with HCC provided an update to the Board.

4. Director's Report:
   a. Operations and Staffing: Executive Director Joe Schmit gave an update on promotions and vacancies.
   b. Budget: An overview of the 2026 budget year-to-date was provided.
   c. Capital Projects: Funds will be received from Department of Commerce to help with the move to the Port of Shelton. Zetron is being worked on and will be installed next month. Funds are anticipated to be approved for the P25 Simulcast, to happen in 2027.
   d. Looking Ahead: Summer time is coming up and anticipated to be busy.

5. Good of the Order: Chief Chris Kostad will be retiring in ten (10) days.

6. FY27 Preliminary Budget Review: Executive Director provided rough numbers for a preliminary review of 2027 budget and user fees. There are several expenditures that are unknown at this time.

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7. Executive Session RCW 42.30.110(G) Review performance of a public employee: The Board went into Executive Session at 4:04 p.m. and will meet for 20 minutes. Chair Pete Butkus brought the Board out of Executive Session at 4:20 p.m. and continued with their regular meeting.

8. Next meeting: Next meeting will be June 9, 2026 at 3:00 p.m. at 50 W Rose Nye Way.

9. Adjourn: With no further business, Councilmember Eric Onisko moved to adjourn, Commissioner Pat Tarzwell seconded, motion carried. Chair Pete Butkus adjourned the meeting at 4:20 p.m.

Minutes Submitted
by: Jann Lusignan

Approved by:

Pete Butkus, Central Mason Fire/EMS

Dan Pannon
~~Chris Kostad~~, Chief, Shelton Police Department

Pat Tarzwell, Commissioner, Mason County

Stan Loertscher, Chief, Mason County Fire Chiefs

Kelly Frazier, Commissioner, Mason County Fire Commissioners

Eric Onisko, Councilmember, City of Shelton

Brandon Searles, Chief, Central Mason Fire/EMS

Nate Birklid, Lieutenant, Mason County Sheriff